

Coram International at the Coram Children's Legal Centre

International Research Officer – Job description

POST DETAILS:

POST TITLE: International Research Officer

LOCATION: Coram International, Coram Community Campus, 41 Brunswick Square, London WC1N 2QA

SALARY SCALE: £30,000-36,000 per annum

RESPONSIBLE TO: Senior Researcher/Director of Coram International

HOURS: 35 hours per week

CONTRACT DURATION: 12 months

Coram International is a research institution and consultancy which works around the world to promote and protect the human rights of children and young people. Staff by a dedicated team of child rights lawyers and social researchers, Coram International carries out consultancies for UN agencies, governments and NGOs and has completed projects in over 65 countries worldwide.

ORGANISATIONAL RELATIONSHIPS:

1. The Research Officer will be line managed by the Senior Researcher;
2. The Research Officer will work closely with other members of the core Coram International team to implement research projects, under the overall supervision of the Director of Coram International.

ROLE AND RESPONSIBILITIES INCLUDE:

1. Contributing to the design and implementation of a variety of social and legal research consultancies, assessments and evaluations;
2. Supporting with all phases of the research process, including:
 - Development of hypotheses, research questions and conceptual frameworks;
 - Design of mixed methods sampling strategies and data collection tools;
 - Training and managing teams of local researchers in contexts around the world;
 - Conducting field research (interviews and focus groups);
 - Collating and analysing data;

- Contributing to the development of research products, including drafting analytical reports and policy recommendations, and delivering consultative workshops and oral presentations.
- 3. Undertaking reviews and analyses of law and policy.
- 4. Assisting in aspects of project management/administration; communicating with clients, partners and donors; organising primary research.
- 5. Developing research proposals in response to grant applications and RFPs (requests for proposals); drafting project justifications, technical proposals and budgets.
- 6. Conducting interviews and focus group discussions with research participants, including children and young people, frontline practitioners, government officials, UN and (I)NGO representatives.
- 7. Undertaking any other duties as and when appropriate, and delegated by the Director or a Senior Researcher.

PERSON SPECIFICATION:

Essential requirements:

- Post-graduate degree in Law, Human Rights, or other relevant social science degree;
- Knowledge of international child rights law;
- Proven experience in qualitative research, and knowledge of qualitative research methodologies;
- Outstanding writing and analysis skills;
- Excellent interpersonal skills: capacity for (cultural) sensitivity, adaptability and tact in building professional relationship;
- Fluency in English;
- Ability to work independently and take initiative for own work load;
- Flexibility and willingness to travel (the post is expected to involve short international missions up to one month at a time).

Desirable experience, qualifications and skills:

- Previous experience working for a human rights, development organisation or academia;
- Experience of working in an international environment;
- Expertise in juvenile justice and child protection issues;
- Experience of developing and delivering trainings;
- Knowledge of quantitative research methodologies, including sampling, survey design, and statistical data analysis;
- Proficiency in using STATA, SPSS or other statistical software package;
- Additional language skills (especially French or Arabic);
- Experience in drafting funding applications and donor reports; and
- Previous authorship of publications (for policy, practitioner and academic audiences).